

Courtesy translation

## **Minutes of the school parents representative meeting**

**on 14.9.2020, 7:30 pm- 10:20 pm**

Protocol: Dr. Katrin Fleckenstein

Greeting by Fr. Grebert, Mr. Gui

Welcome by Mrs. Becker

### **Approval of the minutes of the last school board meeting of 9.3.20**

Vote: approval: 11 abstention: 4

### **Approval of the agenda**

Vote: consent: 15

### **Election of the new school parents representative**

1. Chairman: Mr. Gui

Vote: Yes: 15 Abstention: 0 Vote No: 0

Mr. Gui accepts the vote

2. Chairman: Mr. Lal Baz

Vote: Yes: 15 Abstention: 0 Note: 0

Mr. Lal Baz accepts the election

Delegate for the city school staff: not vacant

Election of parent representatives and deputies for the School Conference

Parent Representative and Deputy

Mrs. Kotzenberg (1b)	Mr. Altroch (1b)
Mr. Lal Baz (1a)	Mrs. Matzke (1a)
Mrs. Blum (2b)	Mrs. Bogatzki (2b)
Mr. Gui (3b)	Mrs. Rüter-Wurmbach (3b)
Mrs Schmidt (4a)	Mrs Dekic (4a)
Mrs Grebert (4b)	Mrs Fleckenstein (4b)

The election takes place en bloc for the parents' representatives and the deputies.

The result of the vote is: agreement: 15 abstention: 0 votes against: 0

The election is accepted by the elected persons.

## **Report on the current school situation (Headteacher Ms. Becker)**

at the moment 230 children in 8 classes

11 teachers, 1 trainee teacher

all children are currently being trained in face-to-face classes

1 teacher is not allowed to participate in classroom teaching

No mixing group, time-delayed pauses, open beginning

No masks required in the classroom during class, but while walking in the school building and during the breaks

Teachers do not need a mask if the minimum distance is observed

### **Personnel situation (Ms. Becker)**

currently 11 teachers, 1 teacher is not allowed to participate in classroom teaching

at the moment the loss of a possibly sick teacher can be compensated

14 LWS- Substitute for missing teachers is advertised, the position is limited until 31.07.2021, job interviews are in progress

An additional 12.5 hours per week for teachers via the "Vorgriffsstelle" of the Nikolaus-Cusanus-Gymnasium (secondary school teacher, who is supposed to compensate the expected teacher shortage by changing from G8 to G9) possible, but it is not clear from when on, as the position has not yet been filled

Position of deputy head is advertised, application procedure underway

### **Substitution in case of missed classes**

so far there was 37 h failure: 30 h could be caught, 4 h to 11.30h and 3 h from 11.30h on

If necessary, short-term distance learning is also possible (approved by the school board), if there is no possibility of substitution

in the case of a longer period of classroom absence, a rolling system with a focus on class 1 and 2 attendance

The school board is currently clarifying whether it is possible to divide and thus mix classes in case of imminent cancellation of classes

A concrete procedure is demanded concerning the information passing on with short term, illness-caused missing class:

A possible procedure would be that the ill class teacher sends a Mail to the parents of the class until 7.15 h. Children who are still attending school should

go to the classroom and be sent by a teacher to the secretary's office at 8.15 a.m., from where the parents will be contacted so that the children can be picked up or sent home

The proposal is discussed by Ms. Becker both in the teachers' conference and with the school board to clarify the legal protection. Mrs. Becker promises a concept by the end of next week (39th week), which must then be decided by the school conference.

### **Measures in the context of the Corona Pandemic**

At the present, no more area-wide lockdown to be expected, but rather selective quarantine periods

digitization (e.g. WLAN and fiber optic connection) is underway in the city authority, but it is unclear when exactly this will happen

Media concept: digital boards are applied for by the city, but will probably not be able to cover the actual demand, but the tender has not yet started

i-pad case with 16 ipads of the school is used by 4 teachers so far  
8000 i-pads are ordered by the city and then distributed to schools for needy children

A Logineo-access was registered for the school, it is not clear when the program can be used fully, until then weekly schedules, padlet, WebEx should be used

One teacher is doing further training for distance learning and will then train the college. She is the contact person for children/parents who receive distance learning via WebEx for questions about the learning material.

### **Homepage**

Old homepage will be renewed due to new privacy policy.  
If necessary, professional creation of a homepage in the future (costs!)  
Activation of the new homepage until the autumn

### **Sex education**

Takes place in the 3rd and/or 4th class, time is determined by the teacher

Competences must have been taught by the end of the 4th school year

Parents are informed by the teacher about the materials used

Project "My body belongs to me" corona-conditionally difficult, Mrs. Becker hears with the host whether possibility of the execution exists

**Traffic education of the 4th classes:**

If last year was cancelled, the 2<sup>nd</sup> half of the year should be carried out by police,

**Circus project:**

In Jan. 2021 Request to circus, if project can run

**Registration of new first graders:**

02.-07.11.20 by e-mail and subsequent meeting of the child/parents with Mrs. Becker

Open day not applicable

Saint Martin:

No participation of the school in a parade

Internal class celebrations with a visit of Martin in the classes planned

Christmas party:

Within classes without parents

Summer festival 21/22:

Possible planning depends on corona situation, decision not before beginning of 2021

School Conference:

01.10.2020, 19.30h